



AS9100 Supplier Requirements

The Supplier requirements below apply to all Suppliers and sub-tier Suppliers providing raw materials, manufactured components and products to Tack Electronics, LLC. Acceptance of a Purchase Order from Tack Electronics, LLC binds the Supplier to the Terms and Conditions listed in the Purchase Order and the requirements listed in this document. The Supplier is not authorized to outsource any portion of the Purchase Order requirements unless specifically authorized by Tack Electronics, LLC and must flow down these requirements to any sub-tier Suppliers. Note that these requirements correspond with the requirements of Tack Electronics, LLC customers and with the requirements of AS9100D, Clause 8.4.3.

1. the processes, products, and services to be provided including the identification of relevant technical data (e.g., specifications, drawings, process requirements, work instructions):

Refer to Tack Electronics, LLC Purchase Order and / or the Acknowledgement provided by Supplier

2. the approval of - products and services; methods, processes, and equipment; the release of products and services;

Each shipment must be accompanied by one legible copy of a statement of conformance unless otherwise noted in the Purchase Order. A certificate of conformance (C of C), supplied with the shipment must provide at a minimum: Supplier name, part number, purchase order number, quantity of parts, engineering revision, serial numbers (if applicable), and title and signature of authorized Supplier representative.

3. competence, including any required qualification of persons;

Supplier will ensure that employees and people working on its behalf are competent and trained as needed to comply with all specifications.

4. the Supplier's interactions with the Tack Electronics, LLC;

In addition to the other requirements recorded within this document, Suppliers shall hold all information received from Tack Electronics, LLC confidence and no third-party request for information will be authorized unless approved, in writing, by Tack Electronics, LLC.

5. control and monitoring of Supplier's performance to be applied by Tack Electronics, LLC;

Tack Electronics, LLC will score Suppliers based on Delivery, Quality, and/or Service. Suppliers will be issued corrective actions as warranted. Suppliers demonstrating 3 or more late shipments or corrective actions in a single quarter will be reviewed/recorded at Management review meetings for increased action at Management's discretion.

Suppliers that fail to perform in these areas may receive further Corrective Actions.

6. verification or validation activities that Tack Electronics, LLC, or its customer, intends to perform at Supplier's premises;

Tack Electronics, LLC, its customers and in some cases regulatory authorities reserve the right to perform verification and/or validation activities at the Supplier's premises.

7. the use of statistical techniques for product acceptance and related instructions for acceptance by Tack Electronics, LLC;

The Supplier will use a C=0 sampling plan with an AQL of 1 or perform 100% inspection, unless otherwise specified or agreed upon in writing by Tack Electronics, LLC

a. implement a quality management system

When specifically requested by Tack Electronics, LLC in writing, Supplier will maintain a quality system in compliance to recognized Quality Management Systems and/or approved by Tack Electronics, LLC

b. use customer-designated or approved external providers, including process sources (e.g., special processes);

When required by Tack Electronics, LLC or by Tack Electronics, LLC customers, Suppliers will use customer-specified sources.

c. notify Tack Electronics, LLC of nonconforming processes, products, or services and obtain approval for their disposition;

Tack Electronics, LLC will not accept Supplier product that does not meet engineering drawing and/or Purchase Order requirements. Supplier product discovered after shipment by the Supplier to be nonconforming to any engineering drawing and/or Purchase Order requirement shall be immediately disclosed to Tack Electronics, LLC upon discovery, including but not limited to quantity shipped, date shipped, and the extent of the nonconformance. Suppliers that receive notification of Nonconforming product shall take appropriate action to contain the nonconforming condition and prevent it from occurring again. The Supplier will be notified if formal Corrective Action is required to be submitted to Tack Electronics, LLC. The response shall be submitted within 1 week of issue or a time frame agreed upon between Tack Electronics, LLC and the Supplier.

d. prevent the use of counterfeit parts (see 8.1.4);

To prevent the purchase of counterfeit or suspect / unapproved products and to ensure product identification and traceability (and for other reasons), Supplier will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation as is appropriate. Material and part substitutions are not allowed.

e. notify Tack Electronics, LLC of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain Tack Electronics, LLC approval;

Supplier will notify Tack Electronics, LLC for the following (may require an updated survey and approval):

- changes in manufacturing location, management and or ownership
- any product or process changes
- Any other changes that may affect Tack Electronics, LLC product

f. flow down to external providers applicable requirements including customer requirements;

Suppliers shall flow-down all applicable requirements to Sub-Tier Suppliers as required by the purchase order.

g. provide test specimens for design approval, inspection/verification, investigation, or auditing; When requested by Tack Electronics, LLC, the supplier will provide test specimens for inspection/verification, investigation and/or auditing purposes.

h. retain documented information, including retention periods and disposition requirements;

Unless otherwise specified on the Purchase Order, the latest specification revision effective during the time the lot of raw material/parts was manufactured or processed shall apply. In the event that a document has been superseded, the latest revision of the superseding document shall apply. All test reports, certifications and inspection reports (including receiving, in-process and final inspection) shall be retained, for a minimum of ten years, unless otherwise specified by Tack Electronics, LLC. These records will be made available to Tack Electronics, LLC, its customers, or regulatory agency upon request.

10. the right of access by Tack Electronics, LLC, Tack Electronics, LLC customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain;

Upon reasonable notification, Tack Electronics, LLC and its customers reserve the right to perform an on-site Audit, inspection or visit of the Supplier's facility. This may include the Supplier's processes, procedures and the suppliers Quality System. The Supplier shall provide all necessary data as required by applicable drawings, Purchase Order, specifications, and inspection instructions to facilitate the on-site inspection notification.

11. ensuring that persons are aware of: their contribution to product or service conformity; their contribution to product safety; the importance of ethical behavior.

Supplier must comply with all applicable laws and regulations and be committed to the highest standards of ethics and business conduct.

Supplier must not engage in unfair business practices (i.e. business gifts, etc.), and should avoid involvement in activities that could be perceived as a conflict-of-interest.

Supplier will protect proprietary rights and intellectual property rights of customers and Suppliers and take care to protect sensitive information including personal, confidential, and proprietary information.

Supplier to enforce all product safety requirements, including the management of critical items and key characteristics. Supplier to communicate any concerns regarding product safety to Tack Electronics, LLC.

Supplier will ensure that employees and people working on its behalf are aware of:

- Their contribution to product or service conformity
- Their contribution to product safety
- The importance of ethical behavior

Revision History

Rev #	Date	Revised by	Description of Changes
1	09-09-2024	J. Kill	Originated